

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

OCTOBER 21, 1998

7:30 P.M.

1. Call to order
2. Minutes of the regular meeting of September 16, 1998
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Other reports
  - A. Friends of the Library
  - B. Crete Library Foundation
  - C. Art and Decor Committee
8. Visitors speak
9. Old Business
  - A. Amended Levy Ordinance 1998-4
  - B. Building & maintenance items
10. New Business
  - A. Resolution 1998-1 for the transfer of funds from Debt Service to Working Cash
11. Adjournment

**Crete Public Library Board of Trustees**  
**Regular Meeting**  
**October 21, 1998**  
**7:30 P.M.**

1. Call to order at 7:30  
Trustees present: Adams, Engel, Kelly, Mucha, Ruklic, Schultz, Shepley  
Others present: Dir. Schulten
2. Minutes of regular meeting of September 16, 1998 moved by Ruklic, second by Mucha. motion carried unanimously. Minutes of the truth in taxation hearing of September 16, 1998 moved by Shepley, second by Kelly. motion carried unanimously.
3. Correspondence: notice of trustee workshop to be held in March of 1999. No action required at this time.
4. Bills for payment: two bills for payment from the Building Fund: (1) \$3500. for work by Stonebraker in preparation for litigation; (2) \$ 467. for 1 yr. payment on the Fidelity Bond. Ruklic moved both payments; Second by Shepley . Motion carried unanimously on roll call vote .
5. Librarian's report: the biggest single item was news of the \$10,000 technology grant from the state legislature by way of George Scully, and Jane's proposal to use the funds to purchase four new computers to facilitate public internet access. Jane also related the various meetings and workshops she has attended, and brought us up to date on the building concerns and the status of the lawsuit.
6. Financial report: Shepley moved to approve; second by Mucha. motion carried unanimously.
7. Other reports:
  - A. Friends of the library - scheduled a favorite adult program for November 7th, an antique appraiser; also they are selling plastic book bags.
  - B. Crete Library Foundation - several on-going projects: 1 - selling the pavers; 2 - landscaping is going well; 3 - they are still looking for new members .
  - C. Art/Decor Committee - the primary effort at present is the on-going exhibit upstairs of the Cosmes artwork.
8. No visitors were present
9. Old Business:
  - A. Amended Levy Ordinance 1998-4 was moved by Mucha as amended, second by Shepley. motion carried unanimously on roll call vote.
  - B. Building & maintenance items: Beukema from Honeywell came to turn on

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the boilers (they should have turned on automatically), which shows that the heating/cooling system is not working properly; 2 - the clocks did not change when the time changed; 3 - the attenuators are still not solved; 4 - the humidifier is not functioning; 5 - our emergency units need new batteries already (should we replace them with better product?); 6 - the compressor is fixed; 7 - French drains ..we are waiting for information from Kevin Hoffman.

C. Litigation - the court has studied the brief, and asked Kramer why some of these items were not addressed earlier. It may be 2 months before the final written decision. It could be sooner, but either way we will have to wait for spring to take care of the roof properly.

10. New Business:

- A. Resolution #1998-3, to transfer funds in the amount of \$79,121.87 from debt service to working cash funds was moved by Adams; second by Shepley; motion carried unanimously on roll call vote.
- B. Confidentiality agreement to be signed by pres. Schultz on behalf of the board (SLS/INNOVATIVE agreement). motion to approve by Kelly; second by Adams. motion carried unanimously.
- C. Computer purchase - the library needs new computers with more memory; the board recommends that Jane develop specs and present a proposal at our next meeting.
- D. Remove elm tree - Soderberg bid of \$500. includes removal, cleaning area, and re-sodding. The other bids by Woodmaster and Heritage were not as inclusive in their proposals, but the fee was apparently the same. Jane will verify language and fees before making a final decision. Motion to approve removal and restoration as per language in Soderberg bid, with fee not to exceed \$500. made by Shepley; second by Adams. motion carried on roll call vote unanimously.

Meeting adjourned at 8:25

Respectfully,

Marian Engel, Sec.