

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

AUGUST 25, 1999
7:00 P.M.

1. Call to order
2. Minutes
 Regular Meeting of July 21, 1999
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
 - C. Art and Decor Committee
8. Visitors speak
9. Old Business
 - A. Reroofing Project
 - B. Meeting Room Policy
10. New Business
 - A. Approve 1998-1999 Board minutes
 - B. FY98/99 Annual Report
11. Adjournment

Crete Public Library Board of Trustees
Regular Meeting
Aug. 25, 1999
7:00 P.M.

1. Meeting called to order by Vice Pres. Ruklic at 7:02 p.m.

Trustees present: Kelly, Schultz, Ruklic, Amati, Fuller. Absent: Engel, Mucha.

Others present: Dir. Schulten.

2. Minutes of July 21, 1999, meeting: Motion to approve by Schultz, second by Amati. Motion passed unanimously, Engel and Mucha absent.

3. Correspondence: None.

4. Bills for payment: Schulten presented board with an invoice from Qualified Roofers for \$43,694, which had been okayed by consultant Ralph Stonebraker. Motion to pay by Amati, second by Schultz. Approved on voice vote with Mucha and Engel absent. Another invoice for legal services from Klein, Thorpe and Jenkins for \$1,858.80 was presented by Schulten. Motion to pay by Schultz, second by Fuller. Approved on voice voice with Mucha and Engel absent.

Schulten also requested a transfer of \$122,471.83 from checking to debt service account. Motion to approve by Schultz, second by Fuller. Approved on voice vote with Mucha and Engel absent. On a motion from Schultz and second by Amati the regular bills were presented for payment. Approved on voice vote with Mucha and Engel absent.

5. Librarian's report: Schulten reported that on Sept. 1 a mobile learning unit from Workforce Development Council of Will County will be on the property for staff to see services available. She also noted that she has been contacted by Joliet Junior College about setting up computer classes. Schulten said also that the Governor State University Lap Sit program will be continued on Monday mornings. Also the possibility of a Great Pumpkin Contest was discussed.

6. Financial report: Schultz reported that the library has started the fiscal year in good standing.

7. Other reports:

- A. Friends of the Library: has not met since last board meeting.
- B. Crete Library Foundation: has not met since last board meeting.
- C. Art and Decor Committee: has not met since last board meeting but longtime member Shirley Murray has resigned and future of committee in doubt.

8. Visitors speak: no visitors present. Schulten asked if this portion of meeting could be changed to Public Comment.

9. Old business:

A. Reroofing project: Schulten presented board with definition of "reglet," which is a continuous slot in masonry or concrete that receives end on counter flashing; sealed with lead wool or caulking. Stonebraker will be at library Aug. 28 to inspect project.

B. Meeting room policy: After consulting other libraries, Schulten said "open to the public" means just what it says and any organization requesting a library meeting room falls under that section of the policy. No change to policy will be made.

C. Funeral home letter: Crete Funeral Home responded favorably to Schulten's letter on overflow parking spaces but no response has come from the village of Crete.

10. New business:

A. Approve 1998-99 Board minutes: Tabled because they have not been reviewed yet.

B. FY98/99 Annual Report: Report lists Illinois State Library money received and spent, staff, holdings, list of board members. Motion to approve by Schultz, second by Fuller. Motion passed unanimously with Mucha and Engel absent.

C. Treasurer's Report: Summary of income and outgo to be published in the Crete Record. Motion to approve by Ruklic, second by Fuller. Motion passed unanimously with Mucha and Engel absent.

11. Adjournment: Motion to adjourn by Schultz, second by Amati. Motion carried. Meeting adjourned at 8:05 p.m.

Respectfully submitted,
Patricia Kelly, secretary