

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

NOVEMBER 17, 1999

LEVY HEARING 7:00 P.M.

BOARD MEETING 7:15 P.M.

1. Call to order
2. Minutes of the regular meeting of October 20, 1999
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
 - C. Art and Decor Committee
8. Public Comment
9. Old Business
 - A. Approval of FY1999 Levy Ordinance 99-05
 - B. Building & maintenance items
 1. Snow Removal contract
 - C. Appointment of Auditor
10. New Business
 - A. Policy change recommendations
 - B. Food for Fines
 - C. Holiday party
11. Adjournment

Crete Public Library Board of Trustees
Regular Meeting
Nov. 17, 1999

Levy Hearing 7 p.m. called to order at 7:08 p.m. with Pres. Mucha absent, Ruklic as acting president. Kathy Wantuch of The Chicago Tribune present. Members in attendance: Ruklic, Kelly, Fuller, Amati, Schultz, Engel. Also in attendance Director Schulten, who told the board the projected levy of \$458,000 is realistic but \$487,300 is requested. No comment. Motion to adjourn at 7:14 by Schultz, second by Engel.

Regular Meeting:

1. Meeting called to order by Acting Pres. Ruklic at 7:14. Trustees present: Kelly, Ruklic, Amati, Fuller, Engel, Schultz. Absent: Mucha.

2. Minutes of Oct. 20, 1999, meeting: Motion to approve by Schultz, second by Engel. Motion passed, with Mucha absent.

3. Correspondence: Letter from Robert Doyle, ILA executive director, thanking library for donation of books on Illinois. Letter from Jesse White, Secretary of State, informing the library of \$18,810.77 grant.

4. Bills for payment: Payment of regular monthly bills passed on voice vote, with Mucha absent. Motion was made by Schultz, second by Fuller. Additional bills: 1. \$225.90 from Wm. A. Lau accounting firm for computer checks for payroll. Motion by Schultz, second by Amati, passed on voice vote, with Mucha absent. 2. \$344.70 for attorney's work on roof agreement rider, Motion by Engel, second by Amati, passed on voice vote, with Mucha absent.

5. Librarian's report: Schulten asked for comments on long-range planning workshop. Board found it helpful and thought meeting twice yearly with department heads should be considered.

6. Financial report: "Pretty close," according to Schultz. Motion to accept by Schultz, second by Amati, passed on voice vote, with Mucha absent.

7. Other reports:

A. Friends of the Library: scheduled children's program on archaeology for Dec. 4.

B. Crete Library Foundation: willing to front cost of Millenium Movie Collection, as proposed by Schulten.

C. Art and Decor Committee: no meeting.

8. Public Comment: None.

9. Old business:

A. Approval of FY1999 Levy Ordinance 99-05: Same figures as discussed in levy hearing. Motion to approve by Schultz, second by Fuller, approved on voice vote, with Mucha absent.

B. Building & Maintenance Items: 1. Snow removal contract: FTP Lawn Inc. only bid received. Motion to approve by Engel, second by Amati, approved on voice vote, with Mucha absent. 2. Roof payout: Stonebraker to inspect Dec. 1. He advises board to pay Qualified Roofers \$18,270 final payout. Motion to approve by Fuller, second by Schultz, passed on voice vote, with Mucha absent. 3. Sherly Tuckpointing offer: Schulten will go over with Stonebraker before deciding. 4. Honeywell will be responsible for keyboard on heating and cooling system to assure capability of handling Y2K.

C. Appointment of Auditor: Schultz made motion to continue Lau as auditor, Engel second. Amati made a move for discussion. Final vote to continue using Lau's firm was passed unanimously, with Mucha absent.

10. New business:

A. Policy change recommendations: 1. One-week loans on popular best sellers: Motion by Amati, second by Engel, passed unanimously, with Mucha absent. 2. Free videos: Drop fee on nonfiction and children's videos motion made by Amati, second by Fuller, motion passed with objection by Fuller and Mucha absent. 3. Computer and Internet Use Charge for Non-Residents: \$2/hour or \$1/half-hour fee for non-residents motion made by Schultz, second by Fuller, passed unanimously, with Mucha absent. All changes effective Jan. 1, 2000.

B. Food for Fines: From Nov. 29 through Dec. 3 fines waived with item for Crete Food Pantry. Motion by Engel, second by Amati, passed unanimously, with Mucha absent.

C. Holiday Party: Return to library for appetizers/desserts Dec. 10.

D. Gift to Staff: \$50 gift certificate per staff member, motion by Ruklic, second by Schultz, passed on voice vote, with Mucha absent.

11. Adjournment: Motion to adjourn by Schultz, second by Fuller. Motion carried, adjournment at 8:45p.m.

Respectfully submitted,
Patricia Kelly, secretary