

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

MARCH 15, 2000
7:00 P.M.

1. Call to order
2. Minutes
 - Regular Meeting of February 16, 2000
 - Special Meeting of February 26, 2000
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
9. Old Business
 - A. Sick leave policy
 - B. Honeywell/Arrowhead Report
 - C. Crete Historical Society agreement
10. New Business
 - A. Local Business library cards
 - B. Material security systems
 - C. Post Prom Donation
 - D. Insurance policy renewal
11. Adjournment

Crete Public Library Board Of Trustees

Regular Meeting

March 15, 2000

1. Meeting called to order at 7 p.m. Members in attendance: President Mucha, Schultz, Fuller, Kelly, Amati, Ruklic, Engel. Also in attendance: Director Schulten.
2. Minutes of Regular Meeting of February 16, 2000, and Special Meeting of February 26, 2000. Motion to approve both by Schultz, second by Amati. Motion passed unanimously.
3. Correspondence: Letter from Crete-Monee High School Post-Prom committee acknowledged and postponed until New Business section of meeting.
4. Bills for Payment: Motion to approve regular bill for payment by Schultz, second by Engel. Motion passed unanimously on voice vote. Additional bill presented by Schulten for \$2,133 as one-third down payment to Honeywell for evaluation of air-moving system. Motion by Ruklic, second by Fuller to pay. Motion passed unanimously on voice vote.
5. Librarian's Report: Nothing to add to report in agenda packet.
6. Financial Report: At 75% of financial year, library is at 60% of budget, putting library in "good shape," according to Schultz.
7. Public Comment: None.
8. Other Reports:
 - A. Friends of Library: More than \$1,100 was netted from the Book and Bag Sale on March 11. Schulten suggested the board send a letter of thanks to the Friends, which board agreed should be done.
 - B. Crete Library Foundation: Schultz reported the Movie Collection brochure was mailed out. The Foundation is sending personal thank yous to the Crete-Monee Intermediate Center students who stuffed envelopes and to the Circ staff who also worked on the mailing.

Crete Public Library Board Of Trustees

Regular Meeting

9. Old Business

A. Sick leave policy” Schulten said the Board’s attorney will review the complete Personnel Policy and present recommendations at the next Board meeting. Board recommended that the added benefit be a “floating holiday”, such as a staff member’s birthday.

B. Honeywell/ Arrowhead report: Representative from Honeywell visited the library March 14 for a brief walk-around. Schulten said report should be ready the first week in May. Honeywell representative may need to meet with some Board members who were on the Board when library construction was going on. Members agreed to be available when needed.

C. Crete Historical Society agreement: Draft presented, but Historical Society needs to review also.

D. Computer Tech Services: Board asked to hire McCann firm (Computer Networks & Cable) for one year at Approx. \$25,000 and investigate how best to proceed next year. Motion by Amati, second by Engel. Motion passed unanimously on voice vote.

10. New Business:

A. Local Business library cards: Tabled.

B. Material security systems: 3M looked at set-up and is checking on costs, Schulten reported.

C. Post-Prom Donation: Motion by Schultz, second by Engel to donate dictionary as door prize. Motion passed unanimously on voice vote.

D. Insurance policy renewal: Schulten advised to shop around by new carried.

11. Adjournment: Motion by Schultz, second by Ruklic. Meeting adjourned at 8:08 P.M.

Respectfully Submitted,
Patricia Kelly, secretary