

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

APRIL 19, 2000

7:00 P.M.

1. Call to order
2. Minutes
 - Regular Meeting of March 15, 2000
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
9. Old Business
 - A. Personnel Policy revisions
 - B. Honeywell/Arrowhead Report
 - C. Crete Historical Society agreement
 - D. Insurance policy proposals
10. New Business
 - A. *Serving Our Public*, Chapter II
 - B. FY2000/01 Budget process
 - C. Building & Maintenance Ordinance 00-01 (draft)
 - D. Election of SLS Board members
11. Adjournment

Crete Public Library Board Of Trustees

Regular Meeting

April 19, 2000

1. Meeting called to order at 7 p.m. Members in attendance: President Mucha, Schultz, Fuller, Kelly, Amati, Ruklic, Engel. Also in attendance: Director Schulten.
2. Minutes of Regular Meeting of March 15, 2000: Motion to approve by Fuller, second by Ruklic, with amendment to 10D to read: Schulten advised to shop around for new carrier. Motion passed unanimously.
3. Correspondence: None.
4. Bills for Payment: Motion to approve regular bills for payment by Schultz, second by Engel. Motion passed unanimously on voice vote.
5. Librarian's Report: In addition to regular report, Schulten reported on Illinois Century Network proposal to establish intranet system for learning establishments and libraries.
6. Financial Report: "On target," according to Schultz.
7. Public Comment: None.
8. Other Reports:
 - A. Friends of Library: \$1,000 from book sale to be given to children's department. Also, May 13 will be antique appraisal.
 - B. Crete Library Foundation: Schultz reported \$2,001 has been brought in from the brochure and letter recently mailed, with most of the money going toward buying a DVD player.
9. Old Business:
 - A. Personnel Policy revisions: Schulten said board must approve policy decisions, which are then presented to staff and brought back for board's final approval. Board needs to take each section and vote separately for each section marked "policy decision."

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Regular Meeting

Section 306: "Benefits" changed to read "Sick leave and vacation." on motion by Schultz and second by Engel. Motion passed.

Section 307c3: Passed on motion from Amati, second by Engel.

Section 307c4: On motion by Engel, second by Amati, section returned to original wording with "and the library's share" removed.

Meeting interrupted at 7:43 p.m. by arrival of State Rep. George Scully, who updated the board on recent legislative session and took comments and questions from board members. Scully said he was going before public agencies in his district and hoped to make this a regular occurrence. After discussion, board thanked Scully for interest and resumed discussion on personnel policy changes.

Section 307d4: On motion by Amati, second by Engel, board voted to return to original wording and delete "and the library's share of the cost of" from section. Motion passed with objection from Ruklic..

Section 307d5: Passed on motion by Ruklic, second by Fuller.

Section 307d6: passed on motion by Schultz, second by Ruklic.

Schulten will now present to staff and return to board with new personnel policy.

B. Honeywell/Arrowhead Report: Motion by Ruklic, second by Fuller to pay second installment of \$2,100. Motion passed unanimously on voice vote.

C. Crete Historical Society agreement: On motion by Amati, second by Engel, board approved agreement, with change in wording in Section 4 changing "any" to "for the".

D. Insurance policy proposals: On motion by Amati, second by Engel, board agreed to accept bid from Scott Doerfler's Doerfler Agency. Motion passed on voice vote, with Schultz making decision contingent on Doerfler's BEST rating.

10. New Business

A. Serving Our Public, Chapter II: Tabled.

B. FY2000/01 Budget process: Schulten predicted revenue to be up \$15,000 from last year.

C. Building & Maintenance Ordinance 00-01 (draft): Schulted said ordinance will be published in newspaper and presented at next meeting.

D. Election of SLS Board members: Motion by Schultz, second by Fuller that Schulten should be elected. Motion passed unanimously.

E. Payment to McCann firm: Schulten said Computer Networks & Cable is requesting \$3,834 for new server for network and money is available in capital

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Regular Meeting

projects fund. Motion by Engel, second by Ruklic to pay Bernie McCann's firm.
Motion passed on voice vote.

11. Adjournment: Motion by Fuller, second by Amati. Meeting adjourned at 9 p.m.

Respectfully Submitted,
Patricia Kelly, secretary