

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA
FEBRUARY 21, 2001

1. Call to order
2. Minutes
 Regular Meeting of January 17, 2001
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
9. Old Business
 - A. Building Reports
 - B. Coffee Annex Project
 - C. Accounts consolidation
 - D. Crete Library/201U Foundation Party
 - E. Long Range Planning
10. New Business
 - A. Video loan rules
 - B. Post Prom donation
 - C. Art Fair purchase
11. Adjournment

Crete Public Library Board of Trustees Minutes
Meeting of February 21, 2001

1. Call to order: Meeting called to order at 7:03 p.m. by President Mucha. Those in attendance: Mucha, Ruklic, Schultz, Amati, Fuller, Kelly, director Schulten. Engel absent.
2. Minutes of regular meeting of January 17, 2001: Motion to approve by Ruklic, second by Fuller. Approved unanimously.
3. Correspondence: Note from Ed Rasche's family thanking library staff and board for plant sent upon his death.
4. Bills for payment: Motion by Schultz, second by Ruklic to pay regular monthly bills. Motion passed unanimously on voice vote. Motion by Ruklic, second by Amati to pay additional bills from capital projects fund with exception of Honeywell payment. Motion passed unanimously on voice vote.
5. Librarian's report: Schulten added that the library has received two state grants - one for \$11,414 to upgrade the computer network and another for \$4,500 for a microform printer.
6. Financial report: Schulten will now include financial reports in the board's packet for study before the meetings.
7. Public comment: Board candidate Dennis Murfin was introduced. Amati informed the board of a candidates' forum March 13 at 7:30 p.m. at the Crete Town Hall.
8. Other reports:
 - A. Friends of the Library: Young Writer's Club program was very successful, Schulten reported. She was instructed to get media attention for the program. In addition, the used book sale is scheduled for March 10.
 - B. Crete Library Foundation: Schultz reported there is a new member and a new prospect. He also urged the board to attend the Lion's Club fundraising dinner even though it conflicts with the board's fundraiser.
9. Old business:
 - A. Building reports: Representatives of Honeywell will be asked to bring paperwork verifying what's been done to a special meeting with some board members at the end of Phase 2. Until then, no payment will be made.
 - B. Coffee annex project: State Rep. Debbie Halvorsen favors the project and will try to get \$10,000 funding later in the spring.
 - C. Accounts consolidation: Schulten to complete paperwork this week and bring in new signature cards Feb. 28 at board's special meeting.
 - D. Crete Library/201U Foundation party: Schulten reported the first floor of the library will be re-arranged to accommodate the fundraiser. Motion by Schultz, second by Amati to donate \$100 toward desserts. Motion passed unanimously on voice vote.
 - E. Long-range planning: Meeting 7 p.m. Feb. 28 with Steve Larson. Board advised that referendum may have to be delayed until 2003 because next year's ballot includes redistricting.

10. New business:

A. Video loan rules: Motion by Schultz, second by Fuller to adopt new rule of 7-day loan, \$1 per day fine, and 1 renewal. Motion passed unanimously on voice vote.

B. Post Prom donation: Motion by Schultz, second by Amati to donate dictionary. Motion passed unanimously on voice vote.

C. Art Fair purchase: Motion by Ruklic, second by Schultz to spend up to \$250 at Crete Art Fair on item for library. Motion passed unanimously on voice vote.

D. Meeting room request: Audrey DeMuth received board's approval to use meeting room for nonprofit investment club meetings.

E. Time Capsule: Thank you letter to be sent to Time Capsule Committee for \$4,000 donation to library.

F. Visitor comment: Dennis Murfin thanked board for sharing materials and suggested having extra agendas ready in case more members of public stop by.

11. Adjournment: Motion by Fuller, second by Schultz to adjourn. Motion carried unanimously. Meeting adjourned at 8:10 p.m.

Respectfully submitted

Patricia T. Kelly, Secretary