

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES**  
**AGENDA**  
JUNE 20, 2001

1. Call to order
2. Minutes  
    Regular Meeting of May 30, 2001
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
  - A. Friends of the Library
  - B. Crete Library Foundation
9. Old Business
  - A. Long Range Planning  
    Larson Proposal
10. New Business
  - A. FY2001/02 Meeting Schedule
  - B. Ordinance 01-01 Building & Maintenance Levy
  - C. Ordinance 01-02 Prevailing Wage
  - D. Ordinance 01-03 Budget & Appropriation Ordinance (draft)
  - E. Bond payment
  - F. Appoint Secretary's Audit Committee
  - G. Mileage Reimbursement Rate change
  - H. Personnel  
    Administrative Librarian evaluation
11. Adjournment

Crete Public Library Board of Trustees  
Regular Meeting June 20, 2001

1. Call to Order: 7:15 p.m. Present: Fuller, Mucha, Engel, Amati, and Director Schueltan.
2. Minutes of previous meeting: Motion by Fuller, second by Engel. Passed unanimously.
3. Correspondence: Thank you note from Southdowners for the display of Sherlock Holmes material.  
Note from State Senator Debbie Halvorson regarding the grant for the coffee annex.
4. Bills for Payment. Additional bills from Norman Electric for \$2,239.00, Suburban Library System for \$2,488.08 for lasers which have been reimbursed. Motion by Engel to approve, second by Fuller. Passed unanimously.
5. Librarian's Report: Budget Appropriation meeting July 20, at 7:00 p.m. Have agreed to establish Sweep Account with First United Bank of Crete. Wire transfer of \$225,000 from Old Kent to First United leaves approx. \$81,000 at Old Kent (Fifth/Third) in Bond Fund.
6. Financial Report. Well within budget.
7. Public Comment. No public present.
8. Other Reports: Friends of the Library: Diane Nathan took unsold books to Joliet Book Rescue. Crete Library Foundation: no report.
9. Old Business: A. Long Range Planning: Larson Proposal: Schueltan proposing grant for Larson to work with community groups.
10. New Business: A. Meeting Dates: Engel moved, Fuller seconded to approve list. Passed Unanimously.  
B. 2% levy for Building and Maintenance: Fuller moved, Engel seconded approval. Passed Unanimously.  
C. Ordinance 01-02 Prevailing Wage. Required by law to pay prevailing wages. Engel moved, Fuller seconded to approve: Passed Unanimously.  
D. Ordinance 01-03 Budget & Appropriation Ordinance (draft): Motion by Engel, second by Fuller. Passed Unanimously.  
E. Bond Payment: \$67,346.88 June Bond Payment: Motion by Fuller, second by Engel: Roll Call:  
Aye: Engel, Fuller, Mucha, Amati.  
F. Secretary's Audit Committee: Stoll, Fuller.  
G. Mileage Reimbursement Rate change. Raise to \$0.34 1/2 per mile Motion by Fuller, second by Engel. Roll Call Aye: Engel, Fuller, Mucha, Amati.

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H. Personnel: Administrative Librarian evaluation: Motion by Mucha to defer evaluation until July meeting in executive session. Seconded: Fuller> Passed Unanimously.

I. Signatures needed on new bank cards.

J. Schueltan said had found the money for a 3% salary increase.

11. Engel moved adjournment, second by Fuller. Passed unanimously.

Respectfully submitted,

Jacqueline Amati