

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA
AUGUST 15, 2001
7:00 P.M.

BOARD MEETING

1. Call to order
2. Minutes
 Regular Meeting of July 18, 2001
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Library
 - B. Crete Library Foundation
9. Old Business
 - A. Personnel
 Administrative Librarian Evaluation
 - B. Coffee Annex Project
 - C. Long Range Planning - Larson
10. New Business
11. Adjournment

Crete Public Library Board of Trustees
Meeting of Aug. 15, 2001

1. Call to order: Meeting called to order at 7:03 p.m. by President Mucha. In attendance: board members Mucha, Ruklic, Engel, Fuller, Stoll, Kelly. Also in attendance: Director Schulten. Board member Amati absent.
2. Minutes of regular meeting of July 18, 2001: Motion to approve by Engel, second by Ruklic. Motion approved unanimously.
3. Correspondence: Letter from Secretary of State Jesse White referring to Gates Foundation Library Initiative mentioned in Librarian's Report. Letter informing Schulten that grant for coffee shop project had been approved.
4. Bills for payment: Motion by Engel, second by Fuller to approve payment of bills, with addition of \$5,512.00 to Computer Networks & Cable for router. Motion passed unanimously on voice vote.
5. Librarian's report: Schulten said the carpets will be cleaned and suggested buying mats for near entrance and circulation desk.
6. Financial report: "Doing very well," according to Stoll.
7. Public comment: None.
8. Other reports:
 - A. Friends of the Library: Preparing for Janice Van Cleave's program on Sept. 25.
 - B. Crete Library Foundation: No meeting until September.
9. Old business:
 - A. Personnel - Administrative Librarian Evaluation: Schulten thanked board for good evaluation and asked for directions for future. She was instructed to keep working toward developing the young adult section and to seek village help with referendum.
 - B. Coffee annex project: Neil Grove should have the plans ready in a couple weeks. Schulten said that once school starts she can get more done.
 - C. Long range planning - Larson: Steve Larson will attend the September board meeting. Schulten asked the board to come up with three things to offer the public if the referendum passes and three things the library will have to do without if the referendum does not pass.
10. New business: Schulten said she had talked with the accountant about using a payroll service and was told it would be no cheaper than what is being done currently. Fuller and Stoll were given the minutes from the past year for the secretary's audit. The annual report is nearly ready.
11. Adjournment: Motion by Ruklic, second by Fuller to adjourn at 7:42 p.m. Motion passed unanimously.

Respectfully submitted,
Patricia T. Kelly, Secretary