

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

NOVEMBER 28, 2001

7:00 P.M.

LEVY HEARING

MEETING

1. Call to order
2. Minutes
  - Regular Meeting of October 17, 2001
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
  - A. Friends of the Library
  - B. Crete Library Foundation
9. Old Business
  - A. Coffee Annex Project
  - B. Long Range Planning
    1. Library's story
    2. Focus groups
10. New Business
  - A. Ordinance 01-04 2001 Tax Levy request
  - B. Staff in-service day
  - C. Holiday party
11. Adjournment

CRETE PUBLIC LIBRARY DISTRICT  
MINUTES OF NOVEMBER 28, 2001 MEETI

Call to Order: 7:00 p.m. November 28, 2001

Present: Mucha, Ruklic, Stoll, Fuller, Engel, Amati, Trustees,  
Schuelten, Director.

Minutes: motion to approve by Engel, second by Fuller. Approved  
by all.

Correspondence: 1) Secretary of State White notified us that  
he has accepted our figures for population of 19,154. and we  
have been awarded a grant of \$1.17 per capita totaling \$22,440.06  
for year 2002.

2) We have been advised that Advantage of Crystal Cove, 565  
Aberdeen, Crete, is asking for a tax exemption.

Bills: Additional bills were: 1) Municipal Service Corp. \$414.50  
to hold (safeguard) our bonds. 2) Laser Computer Network:  
(Printers) \$1560.00

Motion to approve all bills: Engel, Second: Stoll, Approved  
by Roll Call: Engel, Stoll, Fuller, Ruklic, Mucha, Amati.

Librarian's Report: Noted increased circulation, meeting use,  
computer use over last year. Discussion of Coffee Connection.

Financial Report: "Right where we should be in percentage of  
budget" per Treasurer Stoll.

Annual Report: per Stoll: ok

Friends of Library: Will purchase newspaper rack (\$337.00)  
for Coffee Annex. Will hold book sale in early March.

Foundation: Cocktail Party 3-7:30 February 24 in conjunction  
with School Foundation: Tickets \$30.00. All Library area will  
be open this year. Foundation is working with Scouts to devise  
an Eagle Scout project for our "back 40".

Coffee Annex: Now called "Coffee Connection". will open end  
of January, beginning of February 2002.

Long range planning: Will ask lawyer to draft referendum request  
and attendant paperwork. Begin to share information with focus  
groups.

New business; Move to accept Tax levy by Fuller, second by  
Stoll. Approved by all in roll call.

CRETE Public library minutes, Nov. 28, 2001

New Business, continued: Move by Fuller, second by Engel to close the library Friday, December 14, 2001 for Staff in-service day. Approved: all.

Holiday Party: November 30, 6:00 p.m.

Move to give all staff members gift certificates for Carson's by Engel, seconded by Ruklic. Approved by Roll Call, no dissent

Move to close Library on President's Day instead of Lincoln's Birthday by Ruklic, second by Engel. Approved by all.

Lau Audit exposition deferred to December 19, 2001 meeting.

Move to adjourn by Fuller, second by Engel. Meeting adjourned: 8:15 p.m.

Respectfully submitted,

Jacqueline Amati, Acting Secretary.