

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES

AGENDA

Tuesday, May 21, 2002

7:00 P.M.

1. Call to order
2. Minutes
  - Regular Meeting of April 17, 2002
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
  - A. Friends of the Library
  - B. Crete Library Foundation
9. Old Business
  - A. Long Range Planning
    1. Meeting Room Policy
  - B. FY2002/03 Budget process
  - C. Ordinance 02-01 Building & Maintenance Levy
10. New Business
  - A. Proposed FY2002/03 Board Meeting Schedule
  - B. Ordinance 02-02 Prevailing Wage (draft)
  - C. Ordinance 02-03 FY02-03 Budget & Appropriation (draft)
  - D. Sun Village Project
  - E. *Serving Our Public* (Chapter I)
11. Closed Session (if necessary) to consider information regarding appointment, employment or dismissal of an employee.
12. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES OF MAY 21, 2002 REGULAR MEETING

1. Call to order: Meeting called to order by President Mucha at 7:07 p.m. In attendance: Trustees Mucha, Engel, Stoll, Amati, Ruklic, Kelly, with Fuller absent. Also in attendance Director Schulten.
2. Minutes of regular meeting April 17, 2002: Motion to approve by Engel, second by Amati. Motion passed unanimously.
3. Correspondence: Request from Dennis Sullivan for meeting information for his email newsletter. Letter from Secretary of State Jesse White about library grant possibilities.
4. Bills for payment: Motion by Stoll, second by Engel to pay regular bills. Motion passed unanimously on voice vote.
5. Librarian's report: Herb Schultz Appreciation Day will be June 1 from 10:30 a.m. to noon at library. Two new circ clerks hired.
6. Financial report: With 2 months left in the budget year, library appears to be doing okay, according to Treasurer Stoll. Stoll made motion, with second by Engel, to give Schulten authority to move up to \$20,000.00 from IPTIP to General Fund if needed, with notification to Stoll if transfer is made. Motion passed unanimously on voice vote.
7. Public comment: None.
8. Other reports:
  - A. Friends of the Library: Friends will be donating \$350.00 for the opening summer reading program.
  - B. Crete Library Foundation: New officers elected.
9. Old business:
  - A. Long range planning: Motion by Amati, second by Stoll, to approve new meeting room policy to take effect June 1. Forms and new fee schedule available at circ desk.
  - B. FY2002/03 budget process: Reminder of information given to board last meeting.
  - C. Ordinance 02-01 building & maintenance levy: Law requires publication of levy annually; will appear in Crete Record on May 30, 2002.
10. New business:
  - A. Proposed FY2002/03 board meeting schedule: Meetings continue to be third Wednesday of month, no December meeting.
  - B. Ordinance 02-03 prevailing wage draft: Board required to look at prevailing wage annually.
  - C. Ordinance 02-03 FY02-03 budget/appropriation draft: Motion by Stoll, with second by Ruklic, to approve draft with hearing in mid-June and public comment in July. Motion passed unanimously on voice vote.
  - D. Sun Village Project: Motion by Stoll, second by Engel, to authorize President Mucha to approach owner of neighboring property about putting a road between properties. Motion passed unanimously.

E. Serving Our Public (Chapter 1): Schulten said the library is meeting the core standards.

F. Building painting: Ruklic and Mucha to contact painters for estimates on metal painting, per Librarian's Report.

11. Closed session: Not necessary.

12. Adjournment: Motion by Stoll, second by Engel, to adjourn at 8:36 p.m. Motion passed unanimously.

Respectfully submitted,

Patricia T. Kelly, Secretary.