

# CRETE PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

MAY 18, 2005  
7:00 P.M.

## BOARD MEETING

1. Call to order
2. Election of Officers
3. Minutes
  - Regular meeting of April 20, 2005
4. Correspondence
5. Bills for payment
6. Librarian's Report
7. Financial Report
8. Public comment
9. Other reports
  - A. Friends of the Crete Public Library
  - B. Crete Library Foundation
9. Old Business
  - A. FY2005/06 Building & Maintenance Levy Ordinance 05-01
  - B. Library wireless "Hotspot" proposal
  - C. New Trustee Get-Together
10. New Business
  - A. FY2005/06 Budget & Appropriations Ordinance 05-02 (draft)
  - B. FY2005/06 Prevailing Wage Ordinance 05-03 (draft)
  - C. FY2005/06 Board Meeting Ordinance 05-04 (draft)
  - D. FY2005/06 Annual Non-Resident Card Ordinance (draft)
  - E. *Serving Our Public*, Chapter II – "Governance & Administration"
  - F. Memorial Day Parade
11. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES OF MAY 18,2005

1. Call to order. President Ruklic called meeting to order at 7 p.m. Present were board members Ruklic, Kelly, Engel, Amati, Tuttle, and Borgia, with Fuller absent. Also in attendance Director Schulten.
2. Election of officers. Nominated slate included reelection of Ruklic President, Kelly Vice President, Fuller secretary, and election of Victoria Borgia treasurer. Approved unanimously.
3. Approval of April 20, 2005, minutes. Motion by Amati, second by Engel to approve with change of "plague" to "plaque." Approved unanimously.
4. Correspondence. Thank you note from Barb Cox for retirement gift. Letter from retiring board member Randy Mucha offering advice and thanks. Check for \$2,500.00 from Crete Woman's Club to be used for adding to collection. Board decided to have sign made and positioned prominently in library noting donation. Letter from consultants Fako & Associates claiming to be able to help pass referendum next time it's on ballot.
5. Bills for payment. Motion by Engel, second by Amati to pay bills as presented. Motion passed unanimously by voice vote.
6. Librarian's report. In addition to written report, Schulten told board it needs to update policy manual. Also asked board to approve allowing reservations for the meeting room to only be made three months in advance. Board gave its approval.
7. Financial report. At 83% of fiscal year, library going along fine.
8. Public comment. None.
9. Other reports.
  - A. Friends of the Library. Adult Services' "Wish List" which included money for the summer reading program and YA materials was approved. Friends are also funding Children's Summer Reading Program. Book Sale June 11, 2005.
  - B. Crete Library Foundation. Wi-Fi "Hotspot" funding approved pending library board approval. Jessica Stoll new member.
10. Old business.
  - A. FY2005/06 Building & Maintenance Levy Ordinance 05-01. Motion by Amati, second by Engel to put notice in Crete Record. Motion passed unanimously by voice vote.

B. Library wireless "Hotspot" proposal. Motion by Amati, second by Engel to allot \$3,000.00 toward Wireless Hot Spot & Remote Services Proposal, with money coming from Capital Projects Fund. Motion passed unanimously by voice vote.

C. New Trustee Get-Together. The function will be Wednesday, June 29, 2005, at library.

D. Gift in Mucha's honor. Board decided to buy free-standing globe for Children's Department in Randy Mucha's name.

E. Board authorized Schulten to allay staff's fears on possible cuts.

11. New Business.

A. FY2005/06 Budget & Appropriations Ordinance 05-02 (draft). Motion by Tuttle, second by Engel to increase staff/board development line item by \$2,000.00 and to add \$2,000.00 each to books and audio-visual line items. Motion passed unanimously on voice vote.

B. FY2005/06 Prevailing Wage Ordinance 05-03 (draft). No action taken.

C. FY2005/06 Board Meeting Ordinance 05-04 (draft). Meetings continue third Wednesday of month, except no meeting scheduled in December.

D. FY2005/06 Annual Non-Resident Card Ordinance (draft). No action taken.

E. "Serving Our Public," Chapter II – Governance & Administration. Tabled.

F. Memorial Day Parade. Suggested board participate in parade. Nothing decided.

12. Adjournment. Motion by Amati, second by Engel to adjourn at 8:53 p.m.

Respectfully submitted,  
Patricia T. Kelly, Acting Secretary