

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

December 12, 2006
7:00 P.M.

LEVY HEARING

BOARD MEETING

1. Call to order
2. Minutes
 - Regular meeting of November 15, 2006
3. Correspondence
4. Bills for payment
5. Librarian's Report
6. Financial Report
7. Public comment
8. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
9. Old Business
 - A. FY2006 Levy
 - B. Building maintenance
 - I. Arctic proposals
10. New Business
 - A. Long range planning
 - I. Staffing reclassification and salary study information report
 - B.
11. Adjournment

CRETE PUBLIC LIBRARY BOARD OF TRUSTEES - MINUTES 12/12/2006

LEVY HEARING

call to Order: 7:07 p.m. Present: Borgia, Engel, Kelly, Ruklic, Tuttle, Warren, Amati, Director Schulten, Jamie Raklin of Griffin, Kubik, Stephens, & Thompson, Inc. Mr. Raklin explained the report he had previously given the director and trustees.

The proposed levy for 2007-2008 is set at \$1,036,000.00. The special levies for various funds -- building maintenance, social security, etc. -- should be allowed to build up over the next four years. At the end of four years the tax cap will apply to the level reached at that time. EAV growth is reviewed yearly in Will County. The situation regarding the levy could be revisited each year.

Public Comment: No public present.

Engel moved to adjourn the levy hearing. Tuttle seconded. Meeting adjourned at 7:25 p.m.

REGULAR MEETING 12/12/06

I. Call to Order: 7:26 p.m. Present: Borgia, Engel, Kelly, Ruklic, Tuttle, Warren, Amati, and Director Schulten.

II. Minutes: Kelly moved to approve, Tuttle seconded. Minutes approved.

III. Correspondence: none

IV. Bills for Payment: Tuttle moved to approve, Borgia seconded. All present voted "Aye". Motion passed.

V. Librarian's Report; Holland Corp. made a very generous donation to the library of \$2,915.00 divided among a Children's Listening Station in the Children's Department, the History Reference Center database, and 8 slat board display end panels for the Adult Department. Also, Bruce and Sondra Setchell gave \$500.00 to the library. Tuttle suggested thank you notes and Ruklic will write them.

VI. Financial Report: Not ready yet, will be sent later.

VII. Public Comment No public as usual.

VIII. Other Reports:

A) Friends of the Library: FOL will treat staff to lunch 12/26, 27, 28. B) Library Foundation: did not meet.

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IX. Old Business:

A) FY2006 Levy of \$1,036,000.00. Engel moved to approve, Kelly seconded. Motion passed unanimously on roll call.

B) Building Maintenance: 1) Arctic proposals. Repairs on HVAC system. Proposal #5-2675 to furnish and install 1 20HP contactor and 17.5 HP contactor to control the supply and return fan frequency drives damaged during brown out 11/10/06. Proposal #5-2978 to furnish and install 2 diaphragms for hot water mixing valves (VAV boxes) and supply 2 diaphragms as spares. Borgia suggested putting Arctic bills on spreadsheet, Tuttle wanted more detail. Engel moved to approve, Tuttle seconded, motion passed.

C) Phoenix inspected fire alarm system -- system passed.

X. New Business: A) Long range planning: 1) Staffing reclassification and salary study information report. Full report available to board members. Vote to be taken in January meeting.

XI. Kelly moved to adjourn, Engel seconded. motion passed. Meeting adjourned 8:24 p.m.

Respectfully submitted,

Jacqueline S. Amati
Secretary