

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
AGENDA**

**BUDGET & APPROPRIATION HEARING  
August 19, 2009  
7:00 P.M.**

**BOARD MEETING**

1. Call to order
2. Minutes  
Minutes of Regular Meeting July 15, 2009
3. Correspondence
4. Presentation: Santa Fe Nursery & Landscaping - sign masonry proposal
5. Bills for payment
6. Financial Report
7. Librarian's Report
8. Public Comment
9. Community Outreach  
September –November Community Meetings schedule  
Pig-nic – August 29<sup>th</sup> 1-7 pm  
Park-A-Palooza – Sept. 12, 2009 11-5 pm
10. Other reports
  - A. Friends of the Crete Public Library
  - B. Crete Library Foundation
12. Old Business
  - A. Sign masonry
  - B. FY2009/10 Budget & Appropriation Ordinance 09-02
  - C. Per Capita Grant: Library Financial Policy #202
  - D. Per Capita Grant: Resource Sharing Policy #700
  - E. FY2008/09 Illinois Public Library Annual Report (IPLAR)
  - F. Village of Crete TIF request
13. New Business
  - A. Early closing (3 pm) - Fall Family Fun Fest, Saturday, Oct. 3<sup>rd</sup>
  - B. 2009 ILA Peoria Oct. 6-10, 2009
  - C. MLS Zones 8 & 9 Finances
14. Adjournment

**CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
Minutes of August 19, 2009**

- I. Call to order: Meeting called to order by President Kelly at 7:11 p.m. Those in attendance: President Kelly, board members, Amati, Daugherty, Ruklic, Tuttle, Wagner and Warren. Also in attendance: Administrator Schulten, Head of Adult Services Amschl, Admin. Asst. Nelson, and Craig Tracy of Santa Fe Nursery. In consideration of his time, the sign masonry presentation was moved to the beginning of the meeting.
- II. Mr. Tracy had several samples of brickwork available and some changes to the landscape choices were proposed.
- III. Minutes: Motion to approve minutes of the regular meeting of July 15, 2009 by Ruklic, second by Wagner. Motion passed unanimously.
- IV. Correspondence: Invitation for a Trustee Meet & Greet at Tinley Park Library September 11<sup>th</sup>. This would be a great opportunity to view other libraries, & get ideas for improvements.
- V. Bills for payment: Trustee Warren asked about the mileage for Administrator Schulten. It was for a 6 month period. Motion to approve all bills by Warren, second by Amati. Motion was passed unanimously on voice vote.
- VI. Financial report: It is the first month of the new report format and it is working well.
- VII. Librarian's report: Administrator Schulten remarked that the Summer Reading Program broke all previous records. She read some reviews from patrons, one in particular highlighted the importance of libraries during these tough financial times. A patron stated that since they were not able to take a vacation this summer, the library offered a great alternative. Schulten also reported that several libraries are experiencing financial difficulties, and that various options to help these libraries were discussed at the MLS meeting. A newsletter with all the upcoming programs will be mailed in September.
- VIII. Public comment: No public comment.
- IX. Community outreach: The September – November schedule was arranged. Tickets are still available for the Pig-nic on August 29<sup>th</sup>. Trustee Amati & possibly Wagner will hand out library information at the Park-A-Palooza.
- X. Other reports:
  - A. Friends of the Crete Public Library: The Friends will meet next week and will discuss the fall book sale.
  - B. Crete Library Foundation: The Foundation will not meet until September.

XI. Old Business:

- A. Sign Masonry: The proposal from Santa Fe Nursery was presented. After viewing the samples, the Trustees decided to see if any other places have brickwork that would be a better match.
- B. FY2009/10 Budget & Appropriation Ordinance 09-02: Motion to approve the FY2009/10 Budget & Appropriation Ordinance 09-02 by Ruklic, second by Amati. Motion passed unanimously on voice vote.
- C. Per Capita Grant: Library Financial Policy #202: Motion to approve the Library Financial Policy #202 by Amati, Second by Ruklic. Motion passed unanimously on voice vote.
- D. Per Capita Grant: Resource Sharing Policy #700: Motion to approve the Resource Sharing Policy # 700 by Daugherty, second by Tuttle. Motion passed unanimously.
- E. FY2008/09 Illinois Public Library Annual Report (IPLAR): Motion to approve the FY2008/09 Illinois Public Library Annual Report (IPLAR) by Daugherty, second by Warren. Motion passed unanimously on voice vote.
- F. Village of Crete TIF request: Administrator Schulten, President Kelly and Trustee Tuttle will meet with Senator Hutchinson, the Village of Crete and TIF #4 developers to discuss the TIF extension. Trustees need to send any questions to the Administrator before the meeting.

XII. New Business:

- A. Early closing (3pm) –Fall Family Fun Fest, Saturday October 3<sup>rd</sup>: Motion to close early on October 3, 2009 by Amati, second by Wagner. Motion passed unanimously.
- B. 2009 ILA Peoria Oct. 6-10, 2009: The Administrator and several employees plan to attend the annual conference.
- C. MLS Zones 8 & 9 Finances: Crete Library has recently taken over the handling of the Zone 8 & 9 finances. First United Bank recommended that either Crete Library or MLS should act as overseer for any Petty Cash account that will be used for the finances.

XIII. Adjournment: Motion to adjourn at 8:40 p.m. by Ruklic, second by Daugherty. Motion passed unanimously.

Respectfully submitted,  
Jacqueline S. Amati, Secretary