

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

**October 21, 2009
7:00 P.M.**

BOARD MEETING

1. Call to order
2. Minutes
Minutes of Regular Meeting September 16, 2009
3. Correspondence
4. Bills for payment
5. Financial Report
6. Librarian's Report
7. Public Comment
8. Community Outreach
9. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
12. Old Business
 - A. 2009 Fall Family Fun Fest – assessment
 - B. Village of Crete TIF request – update
 - C. Fund transfer to MLS Zone 8&9 Account (\$3,314.23)
 - D. Sign masonry
13. New Business
 - A. Will County property tax appeals
 - B. FY 2009 Levy Ordinance 09-06 – information report
 - C. LIMRiCC Reorganization Ordinances – information report
 - D. FY2009/10 Goals & Objectives – 1st Quarter Progress Report
 - E. ILA 2009 Conference Report
 - F. MLS Zones 8 & 9 Staff In-service – Friday December 4, 2009
14. Adjournment

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of October 21, 2009**

- I. Call to order: Meeting called to order by President Kelly at 7:01 p.m. Those in attendance: President Kelly, board members, Amati, Daugherty, Ruklic, Tuttle, Wagner, & Warren. Also in attendance: Administrator Schulten, Head of Adult Services Amschl and Admin. Asst. Nelson.
- II. Minutes: Motion to approve minutes of regular meeting September 16, 2009 by Ruklic, second by Tuttle. Motion passed unanimously.
- III. Correspondence: Thank you from the Crete Park District for participating in the recent Park-A-Paloosa, and a save-the-date notice for next year.
- IV. Bills for payment: Motion to approve all bills for payment by Amati, second by Wagner. Motion passed unanimously on voice vote.
- V. Financial report: Administrator Schulten reported that the library is in good shape with one quarter of the year already past.
- VI. Librarian's report: The Administrator thanked trustees Kelly & Tuttle for attending the MLS Awards ceremony.
- VII. Public comment: No public comment.
- VIII. Community outreach: Trustee Tuttle attended the School District meeting and mentioned Teen Read Week and the upcoming YA After-Hours Party. Trustee Ruklic went to the Township meeting and spoke about the Wellness programs and the evening computer assistance that is available. He learned that the Lions Club will be celebrating 70 years this fall with a dinner. Tickets are available.
- IX. Other reports:
 - A. Friends of the Crete Public Library: The Friends club will meet next week and will discuss the book sale in November.
 - B. Crete Library Foundation: The Foundation will meet next month.
- X. Old Business:
 - A. 2009 Fall Family Fun Fest – assessment: Due to the increased number of people, the location of several things need to be changed. The food area will be located by the staff entrance. All drinks and condiments will be at a separate table for better traffic flow, and picnic tables will be available so people can enjoy food, drinks & popcorn outside.

- B. Village of Crete TIF request – update: Administrator Schulten attended a TIF Commission meeting on Oct. 19th. The group has been working on guidelines for the appropriate use of TIF funds. The Crete Township Assessor's Office stated that only an increase of square footage will increase the EAV.
- C. Fund transfer to MLS Zone 8 & 9 Account (\$3314.23): Motion to transfer funds in order to open a bank account for Zones 8 & 9 by Daugherty, second by Warren. Motion passed unanimously.
- D. Sign masonry: Sample bricks brought in by Wagner did not work, so the search continues.

XI. New Business:

- A. Will County property tax appeals: After a tax appeal is filed a taxing body may contest the appeals but must do so through an attorney. In many cases the amount saved is less than the amount of time spent and attorney fees.
- B. FY 2009 Levy Ordinance 09-06 – information report: The levy amounts were discussed and the hearing will be held at the November board meeting.
- C. LIMRiCC Reorganization Ordinances – information report: Reorganizing the health insurance calls for separating LIMRiCC from MLS. LIMRiCC will become its own entity which may increase the insurance pool and lower prices. The board will vote on the issue at the November meeting.
- D. FY2009/10 Goals & Objectives – 1st Quarter Progress Report: One idea to increase awareness of the library is to sponsor/support various events in the library district. Guidelines would be needed to determine what type of events to sponsor and also how much should be spent.
- E. ILA 2009 Conference Report: The individual reports are not complete yet. Department Head Amschl reported that many programs she attended stressed ideas that the library is already using. It helped to know that the library is moving in the right direction.
- F. MLS Zone 8 & 9 Staff In-Service – Friday December 4, 2009: Request to close the library on December 4th for the staff in-service. Motion to close on December 4, 2009 by Tuttle, second by Amati. Motion passed unanimously. The annual holiday party will be held on the evening of December 4th.

- XII. Adjournment: Motion to adjourn at 8:04 p.m. by Ruklic, second by Warren. Motion passed unanimously.

Respectfully submitted,
Jacqueline S. Amati, Secretary