

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
AGENDA**

**August 18, 2010
7:00 P.M.**

BOARD MEETING

1. Call to order
2. Minutes
 - Minutes of the Budget & Appropriation Hearing July 21, 2010
 - Minutes of Regular Meeting July 21, 2010
3. Correspondence
4. Bills for payment
5. Financial Report
6. Librarian's Report
7. Public Comment
8. Community Outreach
 - Fall schedule
9. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
10. Old Business
 - A. FY2011 Per Capita grant requirements
 - Serving Our Public 2.0* – review
 - Technology Plan (draft)
 - B. New SWAN Agreement Ordinance 10-07 and Repeal of MLS/SWAN Agreement Ordinance 10-08
 - C. Building & Maintenance
 - Exterior Ironwork proposals
 - Parking lot proposals
 - C.S. Old shelving
 - D. FY2010 IPLAR
11. New Business
 - A. State of Illinois libraries - update
 - B. FY2011 Per Capita grant requirements - Green Report
 - C. Board vacancy
12. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes of August 18, 2010

- I. Call to order: Meeting called to order by President Kelly at 7:03 p.m. Those in attendance: President Kelly, board members Amati, Daugherty, Ruklic, Tuttle & Wagner. Trustee Warren arrived at 7:50 p.m. Also in attendance: Administrator Schulten, Head of Adult Services Amschl, Admin. Asst. Nelson & former trustee Marian Engel.
- II. Minutes: Motion to approve minutes of the Budget & Appropriations Hearing of July 21, 2010 by Wagner, second by Ruklic. Motion passed unanimously. Motion to approve minutes of regular meeting of July 21, 2010 by Tuttle, second by Amati. Motion passed unanimously.
- III. Correspondence: Resignation letter from Trustee Daugherty.
- IV. Bills for payment: Motion to approve all bills for payment by Ruklic, second by Wagner. Motion passed unanimously on voice vote.
- V. Financial report: Administrator Schulten noted that the first month of the new budget year is on track.
- VI. Librarian's report: Administrator Schulten reported that the summer reading programs are over and although some numbers were down, overall participation had increased from last year.
- VII. Public comment: no public comment.
- VIII. Community outreach: The schedule for the upcoming meetings was determined. Since the school board meetings are so long and they are not taking public comments, the library board decided to not attend the meetings at this time. Trustee Ruklic attended the Holland Co. party.
- IX. Other reports:
 - A. Friends of the Crete Public Library: The friends will meet August 24th and new officers will be elected at the September meeting. The booth at the Crete Women's Club Garden Walk netted \$200.00. The fall book sale will be November 13th.
 - B. Crete Library Foundation: The foundation will meet September 14th.

X. Old business:

- A. FY2011 Per Capita grant requirements *Serving Our Public 2.0* – review technology plan (draft): After going over requests from department heads and meeting with the library’s IT consultants, a basic timeline was put together for the next few years.
- B. New SWAN Agreement Ordinance 10-07 and Repeal of MLS/SWAN Agreement Ordinance 10-08: Motion to accept new SWAN Agreement Ordinance 10-07 by Ruklic, second by Wagner. Motion passed unanimously. Motion to repeal MLS/SWAN Agreement Ordinance 10-08 by Amati, second by Daugherty. Motion passed unanimously.
- C. Building & Maintenance:
 - Exterior Ironwork proposal: Motion to accept proposal from Straight-Line Decorating by Ruklic, second by Wagner. Motion passed unanimously.
 - Parking lot proposal: Motion to accept proposal from Pavement Maintenance Solutions by Amati, second by Ruklic. Motion passed unanimously.
 - C.S. Old shelving: No decision was made at this time.
- D. FY2010 IPLAR: Motion to approve FY2010 IPLAR by Tuttle, second by Daugherty. Motion passed unanimously.

XI. New business:

- A. State of Illinois libraries – update: The SWAN committee discussed options that might alleviate the delivery situation. Two of the options involved passing on a charge to patrons. The board members agreed that those options should be used as a last resort. Some other options included filling holds locally or have patrons wait longer for the copies available.
- B. FY2011 Per Capita grant requirements – Green Report: The board discussed the various ways the library reduces, reuses & recycles.
- C. Board vacancy: The board accepted with regret the resignation of Trustee Daugherty. Motion to advertise for vacancy by Ruklic, second by Warren.

- XII. Adjournment: Motion to adjourn at 8:12 p.m. by Amati, second by Wagner. Motion passed unanimously.

Respectfully Submitted,
Jacqueline S. Amati, Secretary