

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES
BOARD MEETING**

**December 19, 2012
7:00 p.m.**

MEETING AGENDA

1. Call to order
2. Minutes
 - Minutes of Levy Hearing November 14, 2012
 - Minutes of the Regular Meeting November 14, 2012
 - Minutes of the Special Meeting December 5, 2012
3. Correspondence
4. Bills for payment
5. Financial Report
6. Furniture presentation - Kim Cullin and Gerard Lehner
7. Librarian's Report
8. Public Comment
9. Community Outreach
10. Other reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
11. Old Business
 - A. Re-Design update & Furniture selection
 - B. Logo and tagline update
12. New Business
 - A. FY2011/12 Treasurer's Report stating the receipts and disbursements for the 2011/12 fiscal year. (action)
13. Adjournment

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
December 19, 2012**

- I. Call to order: Meeting called to order by President Tuttle at 7:00 p.m. Those in attendance: President Tuttle, board members: Boehner, Ruklic, Wagner & Warren. Amati arrived @7:05. Also in attendance: Administrator Schulten, Head of Adult Services Amschl, Admin. Asst. Bonfiglio & Phyllis Monks.
- II. Minutes: Motion to approve minutes of the November 14, 2012 Levy Hearing by Wagner, second by Ruklic. Motion to approve minutes of regular meeting of November 14, 2012 by Ruklic, second by Boehner. Motion to approve minutes of December 5, 2012 special meeting by Wagner, second by Boehner. All three motions passed. Ayes: Boehner, Ruklic, Wagner & Warren. Nays: None.
- III. Correspondence: Check from Crete Energy for \$1000.00. Thank you from staff member Keating-Bolm for holiday gift.
- IV. Bills for payment: No additional bills for payment. Motion to accept all bills for payment by Ruklic, second by Wagner. Motion passed on voice vote. Ayes: Amati, Boehner, Ruklic, Wagner & Warren. Nays: None.
- V. Financial report: Trustee Ruklic stated that once again the library has received the majority of the income for the fiscal year and expenses are still below the norm.
- VI. Furniture presentation – Kim Cullin and Gerard Lehner: Due to illness the presentation will be rescheduled. Motion to change the Special Meeting in January to January 3, 2012 at 7:00 p.m. by Ruklic, second by Boehner. Motion passed. Ayes: Amati, Boehner, Ruklic, Wagner & Warren. Nays: None.
- VII. Librarian's report: President Tuttle thanked Administrator Schulten for her work for the recent holiday party. Administrator Schulten reported that many libraries are reviewing their emergency plans. The library has been meeting with security companies to add cameras & other security measures as part of the re-design. Ms. Schulten also attended the annual TIF meeting and there have been some businesses that are interested in the area.
- VIII. Public comment: No public comment.

- IX. Community outreach: The January schedule was set. The board discussed whether they should continue going to the school board meetings since there is really no opportunity to participate. They will skip the January school board meeting & make a decision in the coming months. They may meet with other community groups instead.
- X. Other reports:
 - A. Friends of the Crete Public Library: Trustee Amati reported that the Friends have sold almost \$600 in candy and approximately \$300 in gift books.
 - B. Crete Library Foundation: The Foundation will meet again in April.
- XI. Old Business:
 - A. Re-Design update & Furniture selection: The presentation & discussion will be held at the January Special Meeting on January 3, 2012.
 - B. Logo and tagline update: The trustees all liked the new color scheme. Each trustee indicated their top 3 tagline choices. Motion to accept choice D for the new logo and tagline by Amati, second by Boehner. Motion passed. Ayes: Amati, Boehner, Ruklic & Wagner. Nays: Warren.
- XII. New Business:
 - A. FY2011/12 Treasurer's Report stating the receipts and disbursements for the 2011/12 fiscal year. (action): Motion to approve FY2011/12 Treasurer's Report by Wagner, second by Warren. Motion passed. Ayes: Amati, Boehner, Ruklic, Wagner & Warren. Nays: None.
- XIII. Adjournment: Motion to adjourn at 8:43 p.m. by Boehner, second by Ruklic. Motion passed. Ayes: Amati, Boehner, Ruklic, Wagner & Warren. Nays: None.

Respectfully Submitted,
Cindy Wagner, Secretary