

**CRETE PUBLIC LIBRARY BOARD OF TRUSTEES  
BOARD MEETING**

**September 16, 2015  
7:30 p.m.**

**MEETING AGENDA**

1. Call to order
2. Swearing in of new trustee
3. Minutes
  - Minutes of Budget & Appropriation Hearing August 19, 2015
  - Minutes of the Regular Meeting August 19, 2015
  - Minutes of Special Meeting September 2, 2015
4. Correspondence
5. Bills for payment
6. Financial Report
7. Librarian's Report
8. Public Comment
9. Community Outreach
10. Other reports
  - A. Friends of the Crete Public Library
  - B. Crete Library Foundation
11. Old Business
  - A. Technology Update
  - B. Fink Sculpture project update
12. New Business
13. Adjournment

CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
September 16, 2015

- I. Call to order: Meeting called to order by President Warren at 7:37 p.m. Those in attendance: President Warren. Board members: Monks, Noble & Sizemore. Absent: Boehner & Van Zyl. Also in attendance: Interim Director Amschl, Admin. Asst. Bonfiglio, Susan Dienes & Cindy Wagner. Two changes to the agenda: Motion to switch the order of the swearing in of new trustee so that it is after the minutes by Sizemore, second by Monks. Motion to add under new business, butterfly garden by Monks, second by Noble. Both motions passed. Ayes: Monks, Noble & Sizemore. Nays: None.
- II. Minutes: Motion to approve minutes of the Budget & Appropriation Hearing August 19, 2015 by Noble, second by Sizemore. Motion to approve minutes of regular meeting August 19, 2015 by Monks, second by Noble. Motion to approve minutes of special meeting September 2, 2015 by Sizemore, second by Monks. All motions passed. Ayes: Monks, Noble & Sizemore. Nays: None.
- III. Swearing in of new trustee: Cindy Wagner was sworn in as new trustee.
- IV. Correspondence: Thank you card from John Keister; also a thank you card from the Crete Park District for participating in the annual Park-A-Palooza.
- V. Bills for payment: One additional bill for payment to Jane Schulten for consulting work. Motion to approve all bills as presented by Wagner, second by Monks. Motion passed on voice vote. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None.
- VI. Financial report: Treasurer Monks reported that income received was at 55% after two months & expenses are right on target.
- VII. Librarian's report: Ms. Amschl mentioned that the deadline for the annual per capita grant has been changed, but with the financial issues that the State of Illinois is facing, the money may not be available. The board thanked Ms. Amschl for her work as Interim Director over the past several months.
- VIII. Public comment: Ms. Dienes stated that she was eager to start work on Monday.
- IX. Community outreach: The board reviewed the community outreach schedule for September & October.

- X. Other reports:
  - A. Friends of the Crete Public Library: Trustee Sizemore reported that the Friends are looking for volunteers for the upcoming November 7<sup>th</sup> book sale.
  - B. Crete Library Foundation: Trustee Monks attended and gave the group an update on the sculpture.
- XI. Old business:
  - A. Technology update: Ms. Amschl reported that the new server has been ordered and that it would arrive early next week. IT Coordinator Vasquez has been working with Heritage Technology on the other updates.
  - B. Fink Sculpture project update: Trustee Monks has been receiving regular updates from Jeff Fink on the progress of the statue. It has been removed from its original location & is now ready for cleaning. The sculptor Bruce Fink will come out to supervise the process. Both men can work on a dedication plaque for the sculpture. Motion to dedicate the statue to Gibb Sr. & Adele Fink by Sizemore second by Noble. Motion passed on voice vote. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None.
- XII. New business:
  - A. Butterfly garden: The Crete Woman's Club has suggested planting a butterfly garden near the location of the new sculpture. Several women from the club have already volunteered their time, expertise and cuttings from their gardens. The library board asked for more information about the garden including the size & general appearance. They also asked about the type of plantings and what would be in bloom at different times of the year.
- XIII. Adjournment: Motion to adjourn at 8:29 p.m. by Wagner, second by Sizemore. Motion passed. Ayes: Monks, Noble, Sizemore & Wagner. Nays: None.

Respectfully Submitted,  
Georgia Sizemore, Secretary