

**CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
January 18, 2017
7:00 p.m.**

MEETING AGENDA

1. Call to order
2. Introduction of Guests/Visitors
3. Approval of Minutes
 - Levy Hearing, November 16, 2016 (Action item)
 - Regular Board Meeting, November 16, 2016 (Action item)
4. Correspondence
5. Approval of Bills for Payment (Action item)
6. Financial Report for November/December 2016 (Action item)
7. Librarians' Reports
8. Public Comment
9. Community Outreach
10. Other Board Reports
 - A. Friends of the Crete Public Library
 - B. Crete Library Foundation
11. Old Business
 - A. Capital Replacement Plan Update
 - B. Control Panel Bid – JMA Architects
12. New Business
 - A. Review of 2016 Closed Meeting Minutes for July 20, 2016 (ILCS 120/2.06d) (Action item)
 - B. FY2015/2016 Audit (Information item)
 - C. Premium Only Plan (POP) Amendment Resolution 17-01 (Action item)
 - D. Patron Behavior Policy – Proposed Changes (Information item)
13. Adjournment

CRETE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
JANUARY 18, 2017

- I. Call to order: Meeting called to order by President Warren at 7:00 p.m. Those in attendance: President Warren, board members, Boehner, Monks, Noble, Sizemore & Van Zyl. Absent Wagner. Also in attendance: Executive Director Dienes, Assistant Director Amschl & Admin. Asst. Bonfiglio.
- II. Introduction of Guests/Visitors: Mike Einhorn & Mark Waiter from the Village of Crete.
- III. Approval of minutes: Motion to approve minutes of the levy hearing from November 16, 2016 by Boehner, second by Monks. Motion to approve minutes of regular meeting from November 16, 2016 by Monks, second by Van Zyl. Both motions passed. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None.
- IV. Correspondence: Various thank you notes from staff. A thank you note from the Crete Pantry for the food & monetary donations. Invitation for trustees to attend the 2017 Legislative Breakfast on February 14, 2017.
- V. Approval of bills for payment: One additional bill for payment to JMA Architects in the amount of \$715.00 for parking lot/drainage inspection. Motion to approve all bills as presented by Boehner, second by Monks. Motion passed on voice vote. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None.
- VI. Financial Report for November/December 2016: Ms. Monks reported that at the half way point of the fiscal year most of the expenses are below 50%. The exception is electric which is expected to decrease in the next several months.
- VII. Librarian's Report: Ms. Dienes mentioned the holiday party. She would also like to start the revision of the by-laws next month.
- VIII. Public Comment: Mr. Waiter & Mr. Einhorn spoke about the proposed intermodal project.
- IX. Community Outreach: Ms. Monks went to the county board meeting where the hot topic was the intermodal project. Residents near the proposed site are concerned about noise, traffic & decreased property values.
- X. Other Board Reports:
 - A. Friends of the Crete Public Library: The Friends did not meet in December but they did participate in the Crete Country Christmas parade. The spring book sale date has been set for April 1st.
 - B. Crete Library Foundation: The Foundation agreed to purchase new benches for the front of the library.

XI. Old Business:

- A. Capital replacement plan update: Ms. Dienes summarized the building projects that have been completed & also what is left to do. She is still waiting to find out how the upstairs windows will be changed so that they can be opened.
- B. Control panel bid – JMA Architects: Since time is of the essence JMA has been working on the bid proposal. The board may need to hold a special meeting in order to select the winning bid & get the work started as soon as possible.

XII. New Business:

- A. Review of Closed Meeting Minutes for July 20, 2016 (ILCS 120/2.06d): Motion to keep the minutes from closed meeting for July 20, 2016 closed by Boehner, second by Noble. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None.
 - B. FY2015/2016 Audit: Copies of the audit were made available to the trustees.
 - C. Premium Only Plan (POP) Amendment Resolution 17-01: Motion to approve Premium Only Plan (POP) Amendment Resolution 17-01 by Monks, second by Sizemore. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None.
 - D. Patron Behavior Policy – Proposed Changes: The board discussed the two new options for disruptive patrons. Motion by Monks to change Patron Behavior Policy – Proposed Changes to an action item, second by Sizemore. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None. Motion to accept option 1 “The Executive Director is authorized to bar from the library for seven (7) days those who have been asked to leave the library on more than one occasion within a fourteen (14) day period of time. If behavior continues after that period of time the patron may be barred for thirty (30) days. The Library Board of Trustees may permanently bar the patron from the library.” by Monks, second by Noble. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None.
- XIII. Adjournment: Motion to adjourn at 8:37 p.m. by Boehner, second by Sizemore. Motion passed. Ayes: Boehner, Monks, Noble, Sizemore & Van Zyl. Nays: None.

Respectfully Submitted,
Georgia Sizemore, Secretary