

**CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING**

**July 17, 2019**

**6:30 p.m.**

**Budget and Appropriations Hearing**

**MEETING AGENDA**

1. Call to order
2. Introduction of Guests/Visitors
3. Approval of Minutes
  - a. June 17, 2019 Regular Board Meeting (Action item)
  - b. June 17, 2019 Closed Session (Action item)
4. Correspondence
5. Approval of Bills for Payment (Action item)
6. Financial Report for June 2019 (Action item)
7. Building & Grounds
8. Librarians' Reports
9. Public Comment
10. Community Outreach
11. Other Board Reports
  - A. Friends of the Crete Public Library
  - B. Crete Library Foundation
12. Old Business
  - A. Approval of revised Facilities Use Policy (Action item)
  - B. Approval of FY2019/20 Budget & Appropriations Ordinance 19-01 (Action item)
13. New Business
  - A. Secretary's Audit Committee for Reviewing Minutes (Action item)
14. Adjournment

CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES OF REGULAR MEETING  
July 17, 2019

- I. Call to order: Meeting called to order by President Monks at 7:08 p.m. Those in attendance: President Monks, trustees: Boehner, Noble, Van Zyl & Williams. Absent: Beil & Brennan. Also in attendance: Executive Director Dienes, Assistant Director Amschl (7:50 p.m.) & Admin. Asst. Bonfiglio.
- II. Introduction of Guests/Visitors: There were no guests or visitors.
- III. Approval of Minutes: Motion to approve minutes of regular meeting of June 17, 2019 by Noble, second by Williams. Motion to approve closed session minutes of board meeting of June 17, 2019 by Boehner, second by Van Zyl. Both motion passed. Ayes: Boehner, Noble, Van Zyl & Williams. Nays: None.
- IV. Correspondence: There was no correspondence.
- V. Approval of Bills for Payment: Trustee Boehner asked about the payment to Waterlogic. Ms. Dienes explained that it was for the reverse osmosis water unit. Motion to approve all bills as presented by Boehner, second by Noble. Motion passed on voice vote. Ayes: Boehner, Noble, Van Zyl & Williams. Nays: None.
- VI. Financial Report for June 2019: Treasurer Van Zyl reviewed the income/expense report for the fiscal year end. Overall expenses were below expected. Any surplus can be transferred to the Special Reserve Fund. Motion to approve Financial Report for June 2019 by Williams, second by Boehner. Motion passed on voice vote. Ayes: Boehner, Noble, Van Zyl & Williams. Nays: None.
- VII. Building & Grounds: The elevator upgrade is scheduled to start September 9<sup>th</sup> and will take about three weeks. Coffee Connection may not be able to open until the work is complete. The wall in the men's public restroom has some mold and will need to be repaired.
- VIII. Librarians' Report: Ms. Dienes showed the board a new sensory kit and a new I Can Learn kit now available in the Children's Department. Several trustees asked that the sticker on the kits be changed to the correct information. It should be Crete Woman's Club. After being contacted by Village officials the library has agreed to be a cooling center during regular hours.
- IX. Public Comment: There was no public comment.
- X. Community Outreach: Ms. Monks went to the Village board meeting. There were several people that complained about the recent flooding.

- XI. Other Board Reports:
  - A. Friends of the Crete Public Library: The Friends did not meet.
  - B. Crete Library Foundation: The Foundation did not meet.
- XII. Old Business:
  - A. Approval of revised Facilities Use Policy: Motion to approve revised Facilities Use Policy by Williams, second by Van Zyl. Motion passed. Ayes: Boehner, Noble, Van Zyl & Williams. Nays: None.
  - B. Approval of FY2019/20 Budget & Appropriations Ordinance 19-01: Motion to approve Budget & Appropriations Ordinance 19-01 by Boehner, second by Van Zyl. Motion passed on voice vote. Ayes: Boehner, Noble, Van Zyl & Williams. Nays: None.
- XIII. New Business:
  - A. Secretary's Audit Committee for Reviewing Minutes: The two board members for the committee will be Brennan & Van Zyl.
- XIV. Adjournment: Motion to adjourn at 7:06 p.m. by Van Zyl, second by Williams. Motion passed. Ayes: Boehner, Noble, Van Zyl & Williams. Nays: None.

Respectfully Submitted,  
Heather Van Zyl, Secretary

CRETE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
BUDGET & APPROPRIATIONS HEARING  
JULY 17, 2019

- I. The Budget and Appropriations hearing was called to order at 6:30 p.m. by President Monks. Those in attendance: President Monks, trustees: Boehner, Noble, Van Zyl and Williams. Also in attendance: Executive Director Dienes & Admin. Asst. Bonfiglio.
- II. FY2019/20 Budget & Appropriations Ordinance 19-01 of the Crete Public Library District in the amount of \$2,228,000.00 was presented.
- III. No public in attendance or comments.
- IV. Motion to adjourn at 6:37 by Boehner, second by Van Zyl. Ayes: Boehner, Noble, Van Zyl and Williams. Nays: None

Respectfully Submitted,  
Heather Van Zyl, Secretary