

THE CONVERSION STATION: NEGATIVES/FILM





NEGATIVES/FILM TO DIGITAL WITH THE WOLVERINE TITAN

BEFORE YOU START

Before you start using the Digital Conversion Station, please make sure to read through the Rules & Regulations.

It is also advised that you read through the instructions before starting.

WHAT YOU NEED FROM US:

<p>WOLVERINE FILM/NEGATIVE CONVERTER – This will be located at the Information Desk. Please see staff to get the unit.</p>	
<p>SLIDE/NEGATIVE ADAPTERS – Located in the container with the Wolverine.</p>	
<p>USB HUB – This is where the cord for the Wolverine is, as well as where you'll plug in your flash drive. This is located directly next to the computer.</p>	
<p>COMPUTER – You'll need to make sure you sign into our Digital Conversion Station. You'll need a pass from the Information Desk.</p>	

WHAT YOU'LL NEED FROM HOME:

<p>Your slides and negatives from home. Please read carefully what types of slides and negatives the Wolverine can transfer.</p>	<p>Black and White - Microfiche, 127, 135 (35 mm), 126, APS, 110</p> <p>Slides - 127, 135 (35 mm), 126, APS, 110</p> <p>Negatives - Microfiche, 127, 135 (35 mm), 126, APS, 110</p>
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BRING FROM HOME, OR GET FROM US

FLASH DRIVE – To save your photos, you’ll need to bring one from home, or buy one from us. We recommend you bring one that’s at least 8GBs, especially if you’re planning on converting a lot of photos. You can purchase a flash drive at Patron Services for \$5.



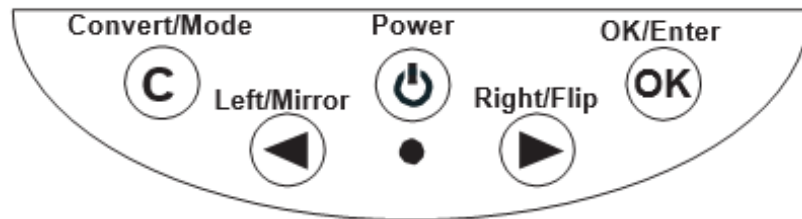
CONVERTING YOUR FILM/NEGATIVES

WITH THE WOLVERINE

STEP ONE

Visit the Information Desk to receive the **WOLVERINE** and its components. Use the cord that's plugged into the **USB HUB**, it will have a **BLUE TAG** on it. Plug it directly into the back of the **WOLVERINE**.

Turn on the **WOLVERINE** by hitting the **POWER** button on the device.



The **WOLVERINE** may take a second to turn on. After the device has turned on, you may see a screen with the warning that there is no SD card. The warning will go away.

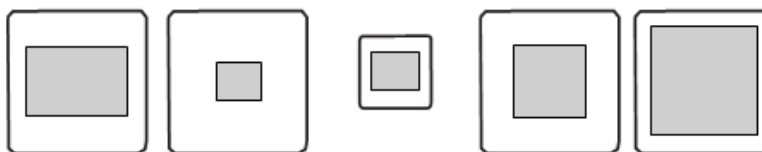
STEP TWO

You must choose the **FILM TYPE** that you are using. **FILM TYPE** will be highlighted already, press **OK/ENTER** to continue.

Press **LEFT** or **RIGHT** key to highlight the icons for the following choices: **SLIDES POSITIVE**, **COLOR NEGATIVES**, or **BLACK & WHITE**. Press **OK/ENTER** when you have selected the correct choice for your items.

You will then need to choose the size of your **FILM TYPE**. If you are unsure, you can view the table below for a general idea of the slide sizes. Once you have highlighted the correct size, press **OK/ENTER**.

Slides	35mm Slides	110 Slides	110 Slides	126 Slides	127 Slides
Mount	2" x 2"	2" x 2"	1" x 1"	2" x 2"	2" x 2"
Film size	24mm x 36mm	13mm x 17mm	13mm x 17mm	28mm x 28mm	40mm x 40mm

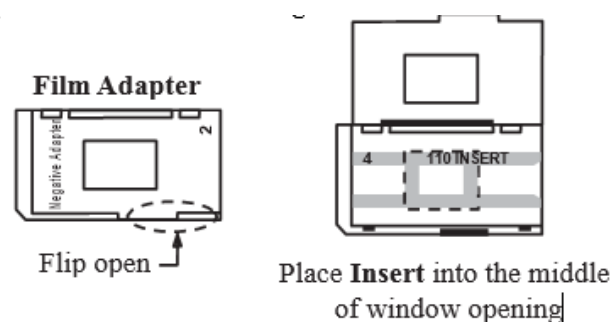


STEP THREE

You must now find the proper plastic **ADAPTER** for your **FILM TYPE**. Please use the chart below as reference. The numbers are located on the front of each **ADAPTER**.

FILM TYPE	FORMAT	FILM ADAPTER & NUMBER	INSERT & NUMBER
Slide Positive	127VPK	Slide Adapter (1)	---
	135	Slide Adapter (1)	---
	126KPK	Slide Adapter (1)	---
	110	Slide Adapter (1)	110 Slide Insert (5)
	127VPK	Negative Adapter (2)	---
	135	Negative Adapter (2)	---
	126KPK	Negative Adapter (2)	---
	110	Negative Adapter (2)	110 Insert (4)
	APS	Slide Adapter (1)	110 Slide Insert/APS (5)
Black & White	127VPK	Negative Adapter (2)	---
	135	Negative Adapter (2)	---
	126KPK	Negative Adapter (2)	---
	110	Negative Adapter (2)	110 Insert (4)

Flip open the proper **ADAPTER** then place your item into the middle of window opening. Snap close all 3 catches along the bottom edge tightly to avoid jamming. You want the image of your slide/negative to fit in middle of the window opening.



WARNING: USING WRONG FILM ADAPTER OR/AND INSERT WILL RESULT IN CROPPED OR BLACK AREAS ON IMAGES. IF YOUR FILM OR NEGATIVES DO NOT FIT INTO THE ADAPTER OR THE ADAPTER DOES NOT CLOSE PROPERLY, DO NOT INSERT INTO THE WOLVERINE. YOU MAY RISK DAMAGE TO YOUR FILM/NEGATIVE.

STEP FOUR

Gently slide your **ADAPTER** into the **WOLVERINE**. Use the guide below if needed:

SLIDE ADAPTER or **NEGATIVE ADAPTER**: Insert the **ADAPTER** with the embossed wording facing up. Gently push the adapter from the right side slot, right to left, until stopped.

APS: Place Slide Insert (#5) in Slide Adapter (#1) and then insert the **ADAPTER** into **WOLVERINE**.



You will start to see your image as soon as you slide in the **ADAPTER**. You will also hear a click sound when the **ADAPTER** is in all the way.

If your image doesn't look correct, please make sure you've selected the correct **FILM TYPE** and have put it in the correctly sized **ADAPTER**.

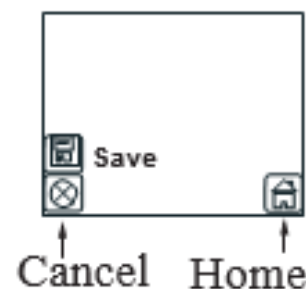
If your image is upside down or sideways, you can fix this after converting. If your image is too dark/too light, the **FILM TYPE** might be incorrect or your film/negative might be damaged.

If you need to change your **FILM TYPE**, hit **CONVERT/MODE** and select the **HOME** icon by using the **LEFT/RIGHT** buttons then **OK/ENTER**. From there you can go back into **FILM TYPE** and make any changes.

STEP FIVE

Once you see your image, hit **CONVERT/MODE**. You will see a screen with **SAVE**, **CANCEL** and **HOME** icons. **SAVE** will be highlighted automatically. Hit **OK/ENTER** to save the image.

If you do not want to save your image, you can just pull the **ADAPTER** out and replace with a new slide. Remove the **ADAPTER** by pulling it out. Repeat for all images you would like to save.

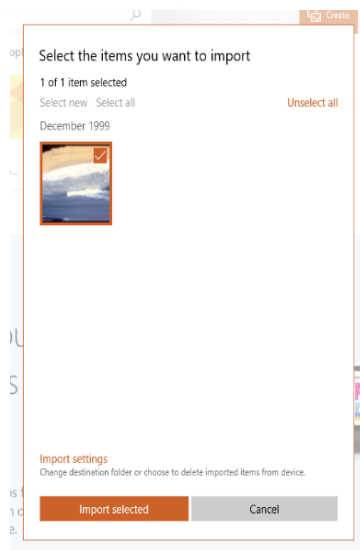


STEP SIX

When you are finished saving all of your images press **CONVERT/MODE** again, navigate to **HOME** using the **LEFT/RIGHT** buttons press **OK/ENTER**. You will go back to the main screen. Once you see the Home screen, navigate with **LEFT/RIGHT** key to highlight **USB UPLOAD**. Press **OK/ENTER** key to activate the USB mode.

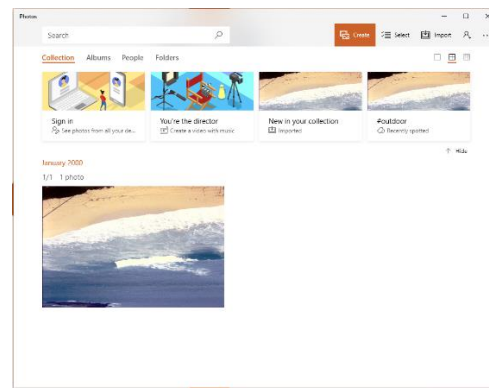


STEP SEVEN



On the computer **WINDOWS PHOTO** will immediately open. It will ask you which photos you would like to import. It defaults to All Photos. It will also show you a date. Most likely this date will be incorrect. You can select **IMPORT SELECTED**.

Your photos will begin to **IMPORT**. This may take several minutes depending on the amount. Once the photos are finished importing, they will be deleted from the **WOLVERINE**.

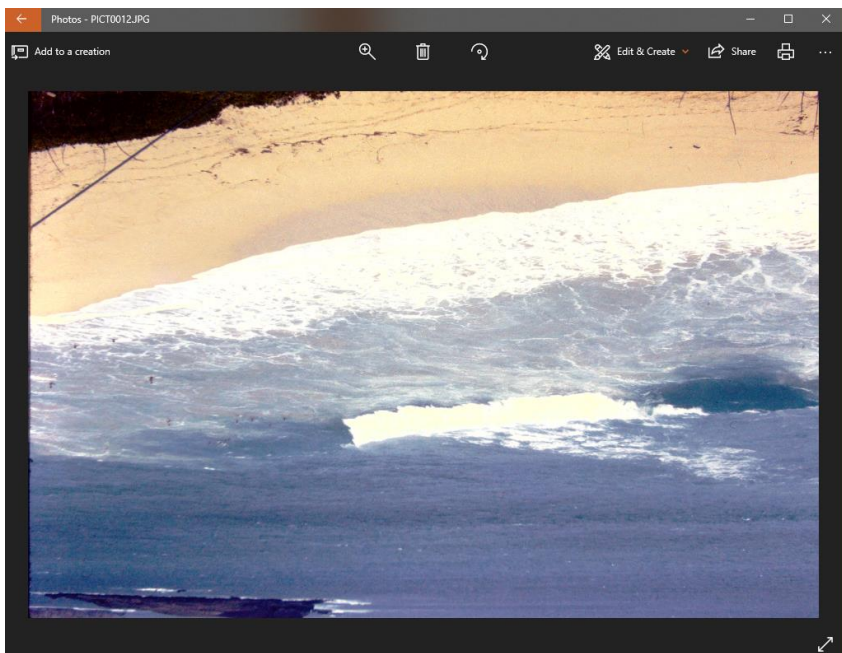


Your photos will open in **WINDOWS PHOTOS** when they are finished importing. Your photos might be listed under a wrong date. This is normal and will not affect your photos in any way.

OPTIONAL STEP

Once your photos are imported, you have the option to edit the orientation of the photos that might have imported in upside down or sideways. You can also do small amounts of photo editing or delete photos you don't want to save to your **FLASH DRIVE** from here, as well.

The photos will be in **WINDOWS PHOTO**. If you double click on any photo it will bring it up in **WINDOWS PHOTO EDITOR**.



On the top of the photo, you'll find the rotation icon, a partial circle with an arrow. Clicking on it will rotate the photo a quarter turn. Click as many times as needed. You can also click on **EDIT & CREATE** to do editing.

You will have the option to save any changes to your photo as you edit them. When you edit the photo, **WINDOWS PHOTO EDITOR** creates a copy of your photo with the saved edits, while leaving the original copy untouched.

When you are finished, there is a back button in orange on the top left of the window. This will take you back to viewing all of your photos.

Please note, the library cannot provide any assistance in editing photos or teaching how to use the **WINDOWS PHOTO EDITOR**.

SAVING TO A FLASH DRIVE

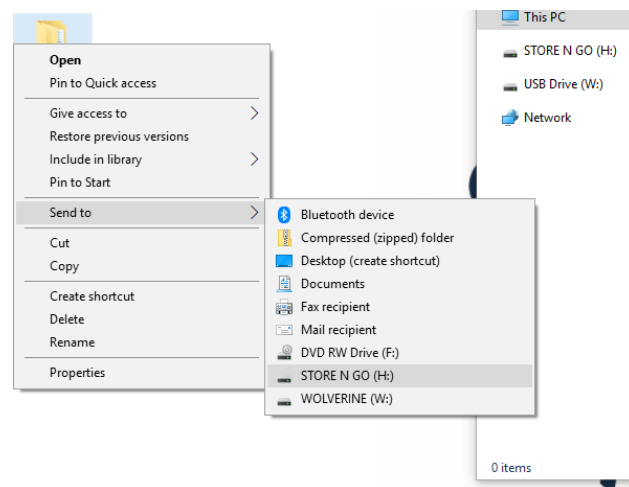
STEP ONE

Insert your **FLASH DRIVE** into the front of the **USB HUB**. It will automatically install your **FLASH DRIVE**. This may take a few minutes. Your **FLASH DRIVE** will open when it is installed.

Please note that photos by themselves do not take up a lot of space, but if you have many photos, you might need a flash drive bigger than 2GBs.

Once your **FLASH DRIVE** is ready, you can right click on the **PHOTOS** folder on the desktop. This will give you a menu. Look for the option **SEND TO**.

From there, you will see several things listed. You need to find your **FLASH DRIVE** from this list. Most likely your **FLASH DRIVE** will be called something like **STORE N GO** or the name of the manufacturer.



Once you've found your **FLASH DRIVE**, click on its name. It will now send all of your photos onto the **FLASH DRIVE** in a folder called **PHOTOS**. This may take a few minutes depending on the amount of photos.

You can also **DROP AND DRAG** the **PHOTOS FROM WOLVERINE** folder from the desktop to your **FLASH DRIVE**.

FINISHING UP

When you are finished saving your photos, please remember to hit **POWER** on the **WOLVERINE** before unplugging it from the **USB HUB**.

Remove your film/slides from any **ADAPTER** and please put back all items into the bins. Please make sure to return the **WOLVERINE** to the **INFORMATION DESK**.

Don't forget to take your finished **FLASH DRIVE** from the **USB HUB** as well.

When you are sure your photos have been properly saved, you can close your session on the computer. Once the computer has restarted, any photos will be deleted from the computer. If your items did not save, you will have to start the process again.