Crete Public Library
1177 N. Main St. | Crete, IL 60417 | 708-672-8017

BOARD OF TRUSTEES MEETING
August 19th, 2026 – 6:30 P.M.
MEETING AGENDA

1. **CALL TO ORDER**
2. **INTRODUCTION OF GUESTS**
3. **APPROVAL OF MINUTES**
    a. Regular Board Meeting - July 15th, 2026
    b. Closed Session Minutes – July 15th, 2026
4. **CORRESPONDENCE**
5. **FINANCE**
    a. Approval of bills for payment (action item)
    b. Approval of Finance Report (action item)
6. **BUILDING AND GROUNDS REPORT**
7. **REPORTS**
    a. Staff reports
    b. Community outreach report
    c. Crete Creative Gallery
8. **OLD BUSINESS**
9. **NEW BUSINESS**
    a. Discussion and consideration of FY 2025-2026 Secretary's Audit (action item)
    b. Discussion and consideration of annual FY 2025-2026 Treasurer's Report (action item)
    c. Discussion and consideration of Resolution 26-03: Approving an IGA for participation in Crete Country Christmas
    d. Discussion of backup generator project
10. **CLOSED SESSION**
    For the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific personnel (5 ILCS 120/2c1).
11. **ADJOURNMENT**
    To September 17th at 6:30 P.M. for regularly scheduled meeting

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BOARD OF TRUSTEES MEETING

MINUTES OF PUBLIC HEARING AND REGULAR MEETING

August 19th – 6:30 p.m.

I. **Call to Order:**

Regular meeting called to order by President Williams at 6:30 p.m. Those in attendance: President Williams, Trustees: Boehner, Brennan, Casserly, Monks, and Oliver. Also in attendance: Executive Director Sieffert and Business Manager VerHaar.

Absent: Trustee Van Zyl.

II. **Introduction of Guests**:

No guests.

III. **Approval of Minutes:**

Regular Board Meeting –: Motion to approve minutes of regular meeting – July 15th, 2026 by Oliver, second by Casserly.

Motion passed.

Ayes: Boehner, Brennan, Casserly, Monks, Oliver, and Williams.

Nays: None.

Absent: Van Zyl.

Closed Session Meeting –: Motion to approve minutes of closed session meeting – July 15th, 2026 by Boehner, second by Monks.

Motion passed.

Ayes: Boehner, Brennan, Casserly, Monks, Oliver, and Williams.

Nays: None.

Absent: Van Zyl.

IV. **Correspondence:**

No correspondence.

V. **Finance:**

Approval of Bills for Payment: Motion to approve all bills as presented by Casserly, second by Oliver. Motion passed on voice vote. Executive Director Sieffert informed The Board that The Library will now be paying “Constellation” instead of “Comed.”

Motion passed on voice vote.

Ayes: Boehner, Brennan, Casserly, Monks, Oliver, and Williams.

Nays: None.

Absent: Van Zyl.

A. Approval of Finance Report: Motion to approve finance report by Oliver, second by Monks. Overall position with all fund accounts is $4.3M. July is a little over in salaries because The Library paid employees their HSA contributions and July had 3 payrolls.

   Motion passed on voice vote.

   Ayes: Boehner, Brennan, Casserly, Monks, Oliver, and Williams.

   Nays: None.

   Absent: Van Zyl.

VI. **Building & Grounds Report:** The Library didn’t experience a lot of storm damage, but the software for the HVAC system has been acting up after the storms rolled through. The system is still working, but it is not running on the set schedule. There was also an issue with the communication of the security system that has since been fixed.

VII. **Reports:**

A. Staff reports: Fun as always!

B. Community Outreach report: The Teacher for Coffee Connection has left her position and the school is looking for a replacement. Coffee Connection may have a delayed start this year. The garden walk sold 216 tickets.

C. Crete Creative Art Gallery report: There is a new show by an artist from Manhattan, IL. The Story of Becoming is a must see. Looking ahead, Terrence Karpowicz will be doing a show at The Library next year.

VIII. **Old Business:**

Nothing to report.

IX. **New Business:**

A. Discussion and consideration of FY 2025-2026 Secretary’s Audit – Approval by Oliver, second by Monks.

   Motion passed on voice vote.

   Ayes: Boehner, Brennan, Casserly, Monks, Oliver, and Williams.

   Nays: None.

   Absent: Van Zyl.

B. Discussion and consideration of annual FY 2025-2026 Treasurer’s Report – Approval by Casserly, second by Boehner.

   Motion passed on voice vote.

Ayes: Boehner, Brennan, Casserly, Monks, Oliver, and Williams.

Nays: None.

Absent: Van Zyl.

C. Discussion of backup generator project – Executive Director Sieffert met with an engineer to discuss the potential of a backup generator. Sieffert and The Board discussed cost and the idea of solar power.

X. Closed Session:

For the purpose of appointment, employment, compensation, discipline, performance or dismissal of specific personnel (5 ILCS 120/2c1)

XI. Adjournment:

To September 16th, 2026 at 6:30 p.m. for regularly scheduled meeting. Motion to adjourn at 7:03 p.m. by Boehner, second by Oliver.

Motion passed.

Ayes: Boehner, Brennan, Casserly, Monks, Oliver, and Williams.

Nays: None.

Absent: Van Zyl.

Respectfully Submitted,

Suzanne Oliver, Secretary